



## PARENT SUPPORT GROUP COMMITTEE MEETING

Thursday 2<sup>nd</sup> September 2021

### Minutes



**MEETING OPENED: 7:07pm**

- 1) **WELCOME - John Frith (Chairperson)**
- 2) **PRESENT** – John Frith (Chairperson), Jeannine Winchester (Secretary), Lyn Whistler (Treasurer), Colleen Bennett (Group Leader), Jason Lawrie (Member), Georgie Hyder (Member), Shanna Soon (Member), Bianca Beeching (Assistant Cub Leader)
- 3) **APOLOGIES:** Stina Hammer (Member)
- 4) **ACCEPTANCE OF PREVIOUS MINUTES** – minutes of previous meeting dated 13<sup>th</sup> May 2021 accepted by Lyn Whistler, seconded by John Frith.
- 5) **TREASURER'S REPORT** - Current Financials by Lyn Whistler (Treasurer):
  - i. Current bank balance \$15,777 as at 31/08/21
  - ii. 2021 Membership Fees: \$12,455.50 Outstanding Fee \$2,947.40.5
  - iii. \$76 outstanding for 2020 membership fees.
  - iv. 8 new member started since June
  - v. Many badges have been purchased \$600-\$700 including scarfs & books
  - vi. JamX Fundraiser: 26 boxes of Cadbury Chocolates purchased \$974 by the groups and distributed to Cubs and some Scout family. \$1 each. \$21 each box goes towards the Scout & \$39 gets paid to Cadbury. Any boxes of chocolates sold by families who does not have a child going to JamX, profits will be distributed to go towards the Scouts attending JamX.
  - vii. \$3 x \$180 per leader paid to send the 3 Scout Leaders to JamX
- 6) **GROUP LEADER REPORT** – Colleen Bennett
  - i. COVID-safe plan for return to Scouting: There has been 5 COVID plans since last meeting.
  - ii. JamX: 3 Scout Leaders going and registrations are coming in for Scout members.
  - iii. Group Camp 2022: Douglass Scrub (Winter camp) Colleen to enquire for a date. Will chat to leaders at upcoming Group Council.
  - iv. SA Jamboree scheduled for 4-9 Jan 2022 \$550, 6 days/5 nights at Lucindale Field Days site.
  - v. All relevant SAPOL checks, WWCC and Scout training modules are up to date for leaders and adult helpers.
  - vi. Sat 20<sup>th</sup> Nov 1pm to 4pm CPR Training for Scout Group families.
  - vii. 60 youth members currently, new Assistant Cub Scout Leader has signed up – Raj Purba.

- viii. Visit from Jan Turbill & John Gardner visited the Cubs on Tuesday night to present Dingo (Rod Whitby) with his award.
- ix. John & Bianca both received awards this month.

#### **7) CORRESPONDENCE FROM SCOUT HEADQUARTERS - Colleen Bennett**

- i. nil

#### **8) GRANTS & FUNDRAISING**

- i. Tracey Billingsley has now resigned from Parent Committee. Position is now open to a new officer to take over as group Grants & Fundraising Officer. Georgie Hyder will take on this role with support from other members of the committee.
- ii. Georgie researched in online raffle ticket software: random draw, Australian owned, % based fees - RaffleTix & RaffleLink. Based on the idea of a Thermomix Raffle.
- iii. Committee agreed to proceed with the set-up of this fundraiser for the Group and make enquiries with RaffleLink.
- iv. Colleen to check if there are any Scout policies in relation to fundraising.
- v. Schnitzel Night at Tower Hotel – Jason to enquire. Update as of 20/09/21: Tower Hotel is not doing fundraiser due to COVID.
- vi. Bianca: Cubs District Disco Sat 30<sup>th</sup> October 2021 from 6pm to 9pm, fancy dress for Halloween. \$5 Entry Fee. Games. Scouts to assist. 135 hall capacity. Money raised to go towards JamX.
- vii. Sub-committee for JamX Fundraising: Bianca, Shanna, Lyn, Jason, Jeannine, Tracey. Bianca to send out email to Scouts families to meet Thurs 16<sup>th</sup> September at Scouts Hall between 6:30pm to 8:30pm while Scouts have group meeting. Jason to enquire with friend who used to be a DJ to borrow some lights, disco ball & lasers.
- viii. Chocolate Boxes order another 26 boxes

#### **9) OUTSTANDING BUSINESS**

- i. Hall repairs update kitchen – John
  - a) Campbelltown Council has quoted \$18,000 for hall kitchen in the 21/22 budget which is currently out for consultation. Still waiting on an installation date.
  - b) Carpet needs a good clean: Update 12/09/21: Carpet has been cleaned.
  - c) New vacuum cleaner – John purchased a new one.
  - d) Support for the canvas cover to be fixed brackets need to be purchased for the bars to go across the trailer. John fixed.
  - e) Fluro in Den (Leader's office) – electrician came & fixed it.
  - f) Toilet in lady's toilet out of order – John fixed.
  - g) Purchase visual posters from HQ to promote the new scouting program. Update 21/09/21: New Scout Program large poster has been hung on the wall in the hall.

h) New PA system and 2x microphones purchased recently total \$519.

**10) NEW/OTHER BUSINESS**

- Bianca – not all leaders have keys for the den. John had spare key and gave to Bianca.  
Update 21/09/21: Front door key issued to James Hyder (ACSL) 15/09/21 via GL.
- Christmas Break up: Friday 10<sup>th</sup> December 2021

**NEXT MEETING:** Term 4

**MEETING CLOSED:** 8:22pm

Minutes taken by Jeannine Winchester (Secretary for Magill Scout Group).