



## PARENT SUPPORT GROUP COMMITTEE MEETING

Thursday, 14<sup>th</sup> Mar 2024

7:00pm to 8:30pm

### MINUTES



- 1) Welcome and apologies
  - a) Meeting opened 7.05pm
  - b) Present: John Frith, Colleen Bennett, Janine Basso, Georgie Hyder, Megan Jones, Misaki Iue, Stina Hammer, Lyn Whistler
  - c) Apologies: Nil
- 2) Accept minutes from previous Parent Committee meeting of 26 Oct 2023 (attached)
  - a) Accepted: Colleen Bennett
  - b) Seconded: Megan Jones
- 3) WHS (John)

Hall – Venturer Den stairs (pending), termites (Checked and ok) and fire hose reel (done)

Hall – roof clean (done in Oct 23, due again April 24), additional internal lighting - Venturer's Den, store room, some repairs done that were discovered.

COVID Safe Plan – continue with current protocols

Hall sleep over compliance (need to make amendments - unattainable prior to ANZAC Day, possibility of camp at reserve? Colleen will make enquiries to Council and Scouts SA)
- 4) Current financials (Lyn) - reports provided
  - a) Treasurer's report and update since last meeting, incl current balance
    - i) The closing bank balance at 11 March 24 is currently \$17,132.22 with \$80 float held for AJ2025 BBQs so we are in a good financial position going into 2024.
    - ii) Closing balance 31 December was \$11,701.25. We have a Loss of \$1,789.64 for the year 2023. The full details will be presented at the next AGM.
    - iii) Update from Lyn post-meeting indicates \$697 in fees outstanding from 2023, with one family's payment plan making up the bulk of that. Some credits also due – just need to work out how Reckon will allow for those. An assistant treasurer would be welcomed by Lyn if anyone is interested.
    - iv) The financial books for 2023 have been audited by Scouts SA.
  - b) 2024 membership fees

- i) Membership Group fees that have been sent out for 2024 approx. \$11,770. There are a few youth that have left but new members are starting. Some families have paid in full to benefit the 10% discount on the group fees.
- ii) HQ Scouts Membership invoices are emailed to members when we receive the invoice from Scouts SA, currently \$150 and will be \$165 from 1st April 2024. We are requesting payment in 30 days in line with Scouts SA statements.
- iii) Scouts SA approved Sports Vouchers for \$100 are coming through. Total claimed \$1,400 which is set up as an adjustment in Reckon. Colleen and Lyn have had to send out clarification to members as the voucher is applied to the HQ fee only not our group fees.
- c) Fundraising for AJ 2025 - Approx \$2000 nett has been raised so far by BBQ, Disco, Market Day and Pinewood Derby
- d) Venturer Funds remain at \$1000
- 5) Group Leader's Report (Colleen) - report provided
  - a) 2023 leader update
    - i) graffiti cleaned, request has been made as to whether we can paint a mural.
    - ii) Hall lease is currently expired – pending negotiations on new one
    - iii) R. Purba was resigned, has returned as adult helper; K. McNamara Leave of Absence until at least end term 1
    - iv) Monique standing in as Scout leader with 3 additional adult leaders
    - v) Currently no Joeys as still searching for 2 Joey leaders
    - vi) several resignations and new members since end 2023
    - vii) S. Hopton has transferred from College Park with her 2 Scouts. She is considering a leadership role, initially recommend adult helper role.
    - viii) Evolve training for adult leaders has caused some issues with other leaders in the district around time commitments.
    - ix) 11 new group shirts ordered
- 6) Grants & fundraising (Georgie)
  - a) Current grants were unsuitable for us to apply for
  - b) Fundraising for AJ 2025 – BBQs, quiz night with silent auction, disco, Father's Day raffle, People's Choice raffle (pending), schnitzel night? (Tower Hotel – Colleen will enquire)
- 7) Outstanding business
  - a) Group Camp 2024 - Colleen has list of options, Committee members to look into this further.
- 8) New/other business
  - a) Quartermaster and assistant chairperson positions - consider people who we may know that may like to assist with these roles.
  - b) AGM needs to be considered and set - perhaps another soup night?

c) Colleen looking to retire as GL 2025, possibility of Rod Whitby taking over.

9) Closing

a) Date for next meeting TBA, Meeting closed 8.21pm