



Reynella Scout Group

Scout Hall: Market Street, Old Reynella, SA 5161

Post: PO BOX 11, Old Reynella, SA 5161

Email: reynella@sa.scouts.com.au

Job Description:

Activity Assistant

Job Type	Time	Location
Youth Focused - Registered Adult Helper	Monthly = 5 to 10 Hours	Attendance at Unit Activities Required

Requirements:	Registered Adult Helper in Scouting. Completion of Scouts Australia mandatory training modules, namely; ➤ Child Safety ➤ Code of Conduct ➤ Work Health and Safety. Wear a Scout Branded polo shirt (provided) to Weekly Activities.
Detailed Description:	The Scout Group program (from Joeys to Venturers) is put together by the youth members. Adults help bring their ideas to life! In the Activity Assistant role you will support the Leadership Team by completing tasks from the provided task list. You may complete just a few items from this list or you may complete a lot. You may choose to do more one term and less another based on your availability. A Scouts SA email address and access to the Reynella Scout Group SharePoint can be provided if you wish. Inclusion in Leader communication channels is also optional in this role.
Time Commitment:	Attendance at a minimum of 50 % of weekly activities each term. Availability to be provided to Leaders at the start of the term.
Scout Group Support:	➤ Training in skills required to teach/support the youth members. ➤ Nationally recognised first aid training (optional).
Personal Benefits:	➤ Learn new skills which can aid you in other areas of your life. ➤ Have fun and meet new people! ➤ Access to Scouts Australia Institute of Training (SAIT) and a range nationally recognised qualifications.
Review Timeframe:	At the completion of each term your experience as well as the list of tasks you are willing to complete will be reviewed.

All time commitments quoted per Unit supporting.



Reynella Scout Group

Scout Hall: Market Street, Old Reynella, SA 5161

Post: PO BOX 11, Old Reynella, SA 5161

Email: reynella@sa.scouts.com.au

Job Description:

Activity Assistant: Task List

Task	Willing to Complete Task		Notes
	Yes	Not At This Time	
Provide availability to Leaders at the start of the term. Update them if this changes.	X		Attendance at a minimum of 50 % of weekly activities each term.
Support youth members to participate in the planned activity.			
Set up resources before the start of the activity.			
Pack up resources at the end of the activity.			
Support youth members to fold the flag at the conclusion of the weekly activity.			
Welcome new youth into the Unit.			Sometimes Leaders are busy at the start of the night. If you select "not at this time" and you see a new family please greet them and advise a Leader will be with them shortly.
Provide first aid and report incidents in line with the Scouts SA incident reporting requirements.			First Aid cannot be provided to youth unless you have current First Aid Training. (You can obtain this qualification through Scouting if interested.) A Leader must be informed if you provide first aid to any youth members.
Support youth member to follow the Unit Code.			Behaviour management must be completed inline with Unit Code.

Access Item	Interested		Notes
	Yes	Not At This Time	
Scouts SA email address and SharePoint access.			
Section Leader chat.			These chats are used to discuss upcoming activities between the Section Leadership Team.
Leader + Committee Closed Facebook Group.			The Closed Facebook Group and emails are both used to provide information required at this level.
Leader emails.			